

## ATTENDEES

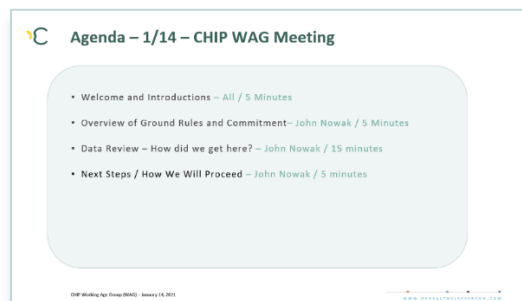
Sheriff Joe Nole; Jolene Kron, SBH-ASO; Peggy Webster, Affordable Housing; Chief Tim McKern – Quilcene Fire Dept; Milena Stott/Lecion Broga, Fletcher Group; Apple Martine, Community Health Exec Dir; Chief Bret Black, EJFR; Jim Novelli, DBH; Anna McEnergy, JCPH; James Kennedy, Criminal Justice; John Nowak/Lori Fleming – Jefferson County CHIP/BHC.

**Not Present:** Dunia Faulx, JHC, Population Health; Patrick Johnson, NAMI,



**Links:** Meeting [Video](#), [Slides](#), [Notes](#) and the [Strategic Framework package](#). Please note that meeting materials for all the 2021 CHIP age-band groups can be accessed from the [Behealthyjefferson.com](http://Behealthyjefferson.com) >> [CHIP 2021 Update page](#), and directly connected to at the [Working Age](#) page. Check there if you unexpectedly encounter a broken link in any of these meeting summaries. This area of the website is still under construction, but there is content there now.

## Meeting Overview



The Working Age Group (WAG) is one of three age-band groups that will review the Jefferson County Community Health Assessment and prioritization work done at the close of 2019, and develop goals, actions and metrics that will lead to health outcome improvements for County residents.

John Nowak led the group through the setting of ground rules, reviewed relevant highlights from the [2019 Community Health Assessment Report](#), and outlined how the group will proceed. He highlighted CHIP's intention with all the age-band related CHIP workgroups to support, deepen and expand the work done by the [Intergovernmental Collaborative Group \(ICG\)](#) that work to galvanize cohesive efforts and strategically distribute emergency COVID-related received in 2020. (See [meeting slides 26-29](#) for an overview of where the ICG work weaves with what we'll be doing in the CHIP Age-Band Work Groups.) The ICG work generated general consensus priorities from the six community groups and the four governments which are summarized in [the COVID-19 Recovery and Resilience Action Plan](#). While some projects are immediately implementable, and have identified funding, others are still aspirational, and outside the capacity of local governments to fund. The ICG has stated it is working with the state and federal governments, and the four local governments and local non-profits to identify opportunities to bring in outside funding to advance the goals their Recovery and Resilience

Plan – and we are energized at the possibilities for Jefferson County for which the ICG has set the foundation.

**Next Steps / How We Will Proceed**

- You will receive a package with an overview of the next steps
- Package will include Prioritization Goals identified in earlier groups and Community Health Assessment (CHA) data
- Package will also include templates around the Strategic Results Framework
- CHIP will work with each Team as they review and establish goals and set up Strategies and Activities for each goal
- Teams will continue to meet until a complete list of strategies and activities has been generated for each goal
- CHIP will use frameworks to develop CHIP plan draft (during 2021)
- Teams will review the resulting CHIP plan draft before it is presented to the Joint Boards

**Workgroup's Next Steps**

<b>Goal</b>	Agree on a broad description of the destination
<b>Objective</b>	Generate narrow, specific, tangible, solid, measurable objectives to ensure accountability (Accountability)
<b>Outcome / Process Indicators</b>	Build short, intermediate and long term measure indicators and outcomes to determine the rate of success (Proof)
<b>Strategies</b>	Create strategies as the engine that drives meeting the objectives that achieve the goal (Engine)
<b>Activities</b>	Specific steps or tactics to execute the strategy
<b>Resources</b>	Assign human, monetary, and other appropriate resources to execute projects
<b>Timeline</b>	Define short, intermediate and long term timeline with indicators and outcomes at each juncture

## NEXT STEPS

- WAG Group Members will receive a packet for each to review – gives an overview of the prioritization goals identified to date, a template with the Strategic Results Framework.
- WAG Group Members are asked to come to the February 11<sup>th</sup>, 4pm meeting with 2-3 proposed goals for consideration. The goals chosen will ultimately need to meet the SMART goal criteria of “Specific, Measurable, Attainable, Realistic, and Time Oriented”
- WAG Group Members will present their proposed priority / goal ideas for group discussion at the February 11<sup>th</sup> meeting, and then begin the work of identifying the top 1 or 2 priorities and the 2-3 goals for the priority(ies) for the Working Age Group’s focus.
- Future meetings will be held for the group to:
  - Complete the identification of the specific 2 goals to focus on for each of the 1-2 priorities
  - Present relevant research WAG members have undertaken
  - Develop the strategic framework of for each goal, including 1-2 objectives and 2-3 strategies, and < 15 activities under those strategies to support the goals.
- Our intention is to generate an updated 2021 Community Health Improvement Plan (CHIP) document draft by August, 2021 with the content generated by each of the three Age-Band Teams.